

GULF COUNTY SCHOOL BOARD

Tuesday, May 7, 2013

The Gulf County School Board met in regular session Tuesday, May 7, 2013, at 5:50 P. M., C. T. (Workshop) and 6:00 C. T. (Board Meeting) in the Wewahitchka Elementary School Media Center. The following board members were present: Chairman Linda R. Wood, Vice-Chairman George M. Cox, Danny Little, Billy C. Quinn, Jr., and John Wright. Superintendent Norton and Attorney Costin were also present.

Workshop -

Chairman Wood called the 10 minute workshop to order at 5:50 C. T., to allow time for the Board to review additions to the board book.

BOARD MEETING AGENDA:

- I. **CALL TO ORDER:** Chairman Wood called the board meeting to order at 6:00 P. M., C. T.
- II. **ADOPTION OF AGENDA:** On motion by Mr. Cox and seconded by Mr. Wright the Board unanimously approved the amended agenda to include the addition of pages 3.012, 4.01, 5.02, 5.03, 1.02 and 13-13.08 and the replacement of page 3.09.
- III. **SPECIAL RECOGNITIONS & PRESENTATIONS:** Mr. Cox and Mr. Little presented monetary rewards to those Wewahitchka High School students making perfect attendance for this school year as well as those who missed one or less days.

Major Walter (Buck) Watford, Deputy Commanding Officer of the 1186th Deployment and Distribution Support Battalion (and teacher at Port St. Joe High School), expressed his appreciation to the Board for their support over the past several years as he has served our country on active duty with the Army National Guard. He presented display flags to Port St. Joe High School Principal Jeremy Knapp and Port St. Joe Elementary School Principal Sue Gannon as a token of his appreciation for the support their schools have shown him during his tours. He also presented employer appreciation medallions to the Board and Superintendent Norton.
- IV. **RECESS FOR EXECUTIVE SESSION:** Chairman Wood recessed the meeting to allow for Executive Session.
- V. **CALL TO ORDER TO RESUME SCHOOL BOARD MEETING:** Chairman Wood called the regular scheduled board meeting back to order at 6:25 P. M.
- VI. **HEAR FROM THE PUBLIC:** Sandra Butler, Executive Director of the Gulf County Education Association, addressed the Board to express the union's concern over the proposed Reduction in Force. She voiced concern that the district was moving too quickly into the reduction, and urged them to exhaust all other avenues of cost-saving measures before laying people off. She further stated that should a reduction ultimately become necessary the district must abide by the approved contract between the Union and the School Board; she stated that to do otherwise would constitute an unfair labor practice.
- VII. **CONSENT ITEMS:** On motion by Mr. Wright and seconded by Mr. Little the Board voted unanimously to take the following action
Approve April 2 and 22 Minutes. **(SM:13-033)**
Approved Budget Matters and Payment of Bills. **(SM:13-034)**
PERSONNEL MATTERS: **(SM:13-035)**
Approved the retirement letter of Karen Odom effective at the end of the 2012-2013 school year.
Approved Charlotte Willis' retirement at the end of the 2012-2013 school year.
Approved Martin Adkison's letter of intent to enter drop as of June 1, 2013, with an anticipated retirement date of May 31, 2018. He has selected Option 1 for terminal pay for all accrued leave.
Approved Jan Nobles' retirement letter effective at the end of the 2012-2013 school year.
Approved the transfer of Katrina Glass from Port St. Joe Elementary to the position of MTSS Resource Teacher.
Approved Melody Nelson and Billy Hoover to teach adult school for 16 days in June (6 hours per day) at their hourly rate of pay.
Approved the following summer employment for which Title I funds will pay salary and benefits.
June 3 – 28 (5 hours per day): Ashley Davidson, Renee Lynn, DeEtta Smallwood
June 17 – 28 (5 hours per day): Jo Clements

Approved the following annual contract employees for non-renewal for school year 2013-2014:
Instructional: Renee Combs Non-Instructional: Tina Nicodemus

Approved the following personnel for state-mandated Summer Reading Camp for 3rd grade students scoring Level 1 FCAT reading:

	<p>Page 2 05/07/13</p> <p>PSJE: Krissy Gentry (7:15-12:30) Paulette Best (2 hours as bus driver and 4.25 hours as aide) WES: Heather Taylor (7:15-12:30) Pam Stiles (2 hours as bus driver and 4.25 hours as aide)</p> <p>Approved Christina Morrill as a long term substitute teacher April 17 – May 30, 2013.</p> <p>Approved Chris Earley as a long term substitute teacher April 18 – May 30, 2013.</p> <p>Approved the following substitute teachers: Jan Nobles and Charlotte Willis.</p> <p>STUDENT MATTERS: (SM:13-036)</p> <p>Approved the following students zoned for Wewahitchka area schools to attend school in Port St. Joe for school year 2013-2014 due to parent’s employment in Port St. Joe: Zora Beauchamp and Shamyiah Hayes.</p> <p>Approved Kyle Reid to attend Rutherford High School in Bay County for school year 2013-2014 in order to participate in their IB program.</p> <p>SURPLUS MATTERS: (SM:13-037)</p> <p>Approved removing the following junk/obsolete computer items from district property records and the disposal of each according to Board policy: #92030139, #92040250, #92050350, #92050354, #92050361, #92050363, #92050369, #92050375, #92050376, #92010047 #19070012, #91070169</p> <p>OUT-OF-STATE FIELD TRIPS: (SM:13-038)</p> <p>Approved the Port St. Joe High School NJROTC unit to travel to Valdosta, Georgia, in May for their annual reward trip to Wild Adventures.</p>
VIII.	<p>PROGRAM MATTERS: On motion by Mr. Little and seconded by Mr. Cox the Board unanimously approved taking the following action:</p> <p>Approved the request to Advertise Policy Changes 5.14 (<i>Homeless Students</i>) and 6.914 (<i>Sick Leave</i>) (SM:13-039)</p> <p>Approved the 4- Day Summer Work Schedule beginning the week of May 27 through the week of July 29. Employees will work Monday through Thursday, 7:00 – 4: 15, with a 30 minute lunch. The regular work schedule will resume August 5. (SM:13-040)</p> <p>Approved the 2013-2016 English Language Learners Plan (<i>ELL</i>). (SM:13-041)</p> <p>Approved the 2013-2014 School Calendar (including the calendar for 12 month employees). (SM:13-042)</p> <p>Approved payment of the 2013-2014 Annual Dues for the Florida Association of District School Superintendents. (SM:13-043)</p> <p>Approved revisions to the Gulf Schools <i>Information Technology (IT)</i> Policy. (SM:13-044)</p> <p>On separate motion by Mr. Wright and seconded by Mr. Quinn the Board voted unanimously to implement a <i>Reduction In Force</i> based on Florida Statute 1012.33(5) and to direct the Superintendent to manage the District’s shortfall. Chairman Wood conducted a roll-call vote, with all five board members voting “yes” in support of implementing the Reduction in Force. (SM:13-045)</p>
IX.	<p>SUPERINTENDENT’S REPORT:</p> <p>Mr. Norton and Mr. Layfield briefed the Board on the recent theft at the Port St. Joe Maintenance Shop. They discussed measures currently being taken to make the facility as secure as possible.</p> <p>Mr. Norton read Florida Statute 1012.33(5) pertaining to the required protocol when a school district declares a Reduction in Force (<i>RIF</i>).</p> <p><i>If workforce reduction is needed, a district school board must retain employees at a school or in the school district based upon educational program needs and the performance evaluations of employees within the affected program areas. Within the program areas requiring reduction, the employee with the lowest performance evaluations must be the first to be released; the employee with the next lowest performance evaluations must be the second to be released; and reductions shall continue in like manner until the needed number of reductions has occurred. A district school board may not prioritize retention of employees based upon seniority.</i></p> <p>Representatives from GCA Services Group presented a PowerPoint displaying their janitorial services and the scope of their work. GCA is currently contracted with and providing custodial services for Bay District Schools and Escambia District Schools. (SM:13-046)</p>
X.	<p>BOARD MEMBER CONCERNS:</p> <p>Mr. Little agreed to serve on the Value Adjustment Board and Mr. Wright will be the alternate. Patrick Farrell has agreed to serve as the Board’s representative from the Community/Business Community.</p> <p>Mr. Cox agreed to continue serving on the FSBA Board of Directors and Mr. Quinn will continue as the alternate.</p>
XI.	<p>ADJOURNMENT:</p>