

GULF COUNTY SCHOOL BOARD
-SPECIAL MEETING & WORKSHOP
Tuesday, October 29, 2013

The Gulf County School Board met in special session Tuesday, October 29, 2013, at 12:00 (Board Meeting) and 12:40 (Workshop) at their Administrative Office in Port St. Joe. The following board members were present: Chairman Linda R. Wood, Vice-Chairman George M. Cox, Danny Little, Billy C. Quinn, Jr., and John Wright. Superintendent Norton and Attorney Costin were also present.

BOARD MEETING AGENDA:

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| I. | <p>CALL TO ORDER: Chairman Wood called the meeting to order at 12:00.</p> <p>EMERGENCY ITEM: Mr. Norton asked Mr. Layfield and Kenny Strange to address the Board regarding an emergency lighting issue at Shark Field associated with the transformer located near the visitors' bleachers. Mr. Layfield and Mr. Strange provided pictures showing the instability of the pole where the transformer is currently mounted and emphasized that it could possibly fall at any moment, placing those around the area in danger. Danny Sheldon (Musco Lighting) echoed their concerns, stating that all the poles and lighting at the field desperately need to be replaced. Mr. Layfield stated that the approximate cost for the purchase and installation of a new transformer would be less than \$5000, depending on the exact size of the transformer. Mr. Norton directed Mr. Layfield to proceed with replacing the transformer and securing it as necessary prior to the upcoming football game. The Board will monitor the situation and address the lighting needs for this area in the future.</p> |
| II. | <p>HEAR FROM THE PUBLIC: None</p> |
| III. | <p>PRESENTATIONS: Dru Smith addressed the Board regarding the possibility of his company making life insurance available to our employees.</p> |
| IV. | <p>ADOPTION OF AGENDA: On motion by Mr. Wright and seconded by Mr. Little the Board unanimously approved the agenda.</p> |
| V. | <p>CONSENT ITEMS:</p> <p><u>PERSONNEL:</u></p> <p>Approved Steven M. Arrant's retirement letter effective October 22, 2013.</p> <p>Approved Kendra McDaniel as a Hospital/Homebound teacher at Wewahitchka High School.</p> <p>Approved Michelle Scheller's letter of resignation effective October 11, 2013.</p> <p>Approved Sherron Miller's transfer from Wewahitchka High School to Wewahitchka Elementary School effective immediately.</p> <p>Approved Stephanie Newsome for the Bridges Aide position at Port St. Joe High School effective October 30, 2013.</p> <p><u>PROGRAM MATTERS:</u></p> <p>Approved the Addendum of Gulf County Schools Occupational Therapy Contract with Pediatrics Plus, Inc.</p> <p>Approved Addendum I to the 2013-2014 MOU with North Florida Child Development, Inc.</p> <p>Approved the engagement letter with Rumberger Kirk and Caldwell for union negotiations and Labor Law consultation.</p> <p>Approved the 2013-2014 LEA Parental Involvement Plan.</p> <p><u>STUDENT MATTERS:</u></p> <p>Approved Jazman Colwell to attend Port St. Joe Elementary School for the remainder of the school year.</p> |
| VI | <p>SUPERINTENDENT'S REPORT:</p> |
| VII. | <p>BOARD MEMBER CONCERNS: Chairman Wood advised that the Board would take a 15 minute break between the close of the board meeting and the afternoon workshop.</p> |
| VIII. | <p>ADJOURNMENT: On motion by Mr. Wright and seconded by Mr. Little the Board voted unanimously to adjourn the meeting.</p> |

Chairman Wood called the workshop setting to order at 1:00.

WORKSHOP AGENDA:

Highland View Property-

Board members expressed concerns regarding the district's liability at the Highland View site as the facility continues to deteriorate. The maintenance staff will post "No Trespassing" signs all around the facility.

PSJE Gymnasium Floor-

The Board and staff discussed various options for repairing/replacing the gymnasium floor. The gymnasium's primary use is for physical education classes, so every effort will be made to make any repairs/replacement during the holidays if at all possible. This item is on the Project Priority List. Mr. Layfield will make arrangements to have a representative from RAM Enterprises attend a future meeting/workshop to answer questions and concerns associated with repairing/replacing this type gymnasium floor.

Soccer Fields-

Mr. Norton and Mr. Layfield will secure signage for the soccer field stating that motorized vehicles are not to be driven inside the fields. (*Only authorized maintenance and emergency vehicles are allowed in these areas.*) Mr. Norton stressed that although the community and recreation leagues use the soccer fields, the school soccer teams have first priority on the fields.

Use of Facilities (Risk Management)-

Board members expressed concern with the open-door use of the facilities by unauthorized non-employee individuals. Mrs. Wood stated her concern with risk management and the district's liability if an accident or incident occurs in our buildings. There was also concern with non-employees using the Port St. Joe High School weight room upstairs. Mr. Quinn stated that there has to be a balance between putting the district at risk and still allowing public access. Mr. Norton suggested possibly utilizing sign-in sheets.

Buses-

Mr. Norton informed the Board that our district will take possession of the two school buses from Bay County Schools on November 13. Thankfully, the addition of these two buses will delay our need to purchase new school buses at this time.

On motion by Mr. Wright and seconded by Mr. Little the Board adjourned the workshop at 1:43.