

May 1, 2017

MEMORANDUM

TO: Prospective Bidders

FROM: Bill Carr

RE: 2017-2018 Bread Products
Bid No. 18-008

The Gulf County School Board will receive bids for **Bread Products** on the enclosed proposal sheets. The bid must be submitted in a sealed envelope on/before **June 30, 2017, 9:00 A.M., ET**. The envelope is to be marked "**Bid 18-008**" and submitted to Mr. Bill Carr, Assistant Superintendent for Business Services, Gulf County School Board, 170 Middle School Road, Port St. Joe, FL 32456.

The bid must include a **UNIT WEIGHT AND UNIT COST**. Please return quote/bid, **both** award forms, and the U.S. Department of Agriculture Form.

The bread shall be of quality, conditions and specifications as follows:

1. Bid Period - 8/1/17 - 6/30/18. Bread is to be delivered when schools are in session.
2. Quality - All bread and other bakery products must meet all federal, state, and local requirements and standards as to production, contents, purity and general quality.

All bread and other bakery products must be of fresh quality. The bread must be packaged in approved sanitary wrappers. Visible code must appear on all wrappers. There will be no Stale Returns. The school lunch departments will use all bread as purchased.

Bread is to be carefully handled and promptly delivered to conform to accepted standards of the bread industry.

3. Delivery - All bread and bakery products shall be delivered upon order to all of the schools in Gulf County at the time agreeable with the school food coordinator and the successful bidder.

Bids will be awarded to the lowest and best combined bid on the total items as listed.

The Board reserves the right to cancel contract in case of any unsatisfactory service or quality of bread.

If you have any questions, contact Bill Carr at (850) 229-8256.

The Board reserves the right to reject any or all quotes/bids.

All vendors must adhere to the following procedure:

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity for the construction or repair of a public building or public work, may not submit bids on leases or real property or a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or may not transact business with any public entity in excess of the threshold amount provided in Section 287.018 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

BID AWARD FORM

DATE _____

In compliance with the attached invitation for Bids, and subject to all terms and conditions thereof, the undersigned offers and agrees to sell to the Gulf County School Board of Gulf County, Port St. Joe, Florida, any or all of the items upon which prices are quoted at the price opposite each item listed on the attached BID PROPOSAL SCHEDULE.

Bidder _____

Address _____

By _____

Signature of person authorized to sign this bid

Title _____

Acceptance by the Gulf County School Board
Of Gulf County, Florida

Date _____

Accepted as to items numbered: (SEE ATTACHMENT)

By: _____

Director for Business Services

Directions: This form is to be executed in duplicate. Submit original and one copy to Gulf County School Board along with the Bid Proposal Schedule. The copy will be filled in and returned to successful bidder as per accepted items.

THANK YOU FOR PARTICIPATING IN OUR BIDDING PROCESS

BID AWARD FORM

DATE _____

In compliance with the attached invitation for Bids, and subject to all terms and conditions thereof, the undersigned offers and agrees to sell to the Gulf County School Board of Gulf County, Port St. Joe, Florida, any or all of the items upon which prices are quoted at the price opposite each item listed on the attached BID PROPOSAL SCHEDULE.

Bidder _____

Address _____

By _____

Signature of person authorized to sign this bid

Title _____

Acceptance by the Gulf County School Board
Of Gulf County, Florida

Date _____

Accepted as to items numbered: (SEE ATTACHMENT)

By: _____

Director for Business Support Services

Directions: This form is to be executed in duplicate. Submit original and one copy to Gulf County School Board along with the Bid Proposal Schedule. The copy will be filled in and returned to successful bidder as per accepted items.

THANK YOU FOR PARTICIPATING IN OUR BIDDING PROCESS

In accordance with your Bid Request **18-008** for Bread Products, we quote the Gulf County School Board the following price for bread products. This quotation is in compliance with and acceptance of all provisions and conditions of above bid request.

ITEM NO.	ITEM DESCRIPTION <u>WHOLE GRAINS ONLY</u>	WEIGHT	PRICE LOAF/PACKAGE
1	Sliced, Sandwich loaf, Giant - 24 oz.		
2	Sliced, Hamburger Buns, 30 per package		
3	Sliced, Hot Dog Buns, 18 per package		
4	Sliced, Hot Dog Buns, Foot Long, 6 per package		
5	Bag Rolls - 32 count		
6	Hoagie Buns - Sliced State Count _____		
7	Bread Sticks, 18 Count		
8	Tortillas - 10"		
9	Tortillas - 8"		
10	Tortillas - 7"		

COMPANY _____

ADDRESS _____

PHONE _____

BY _____

TITLE _____